

**Town of Old Orchard Beach
Finance Committee Workshop Minutes
Wednesday, January 9 at 7 PM
Town Hall – Finance Conference Room**

1. Discussion: Meet with Diana Asanza (Finance Director) re: Budget Process
The Committee spent some time getting to know our new Finance Director and sharing information and answering questions. Generally, the Committee felt good about the meeting and look forward to working with Ms. Asanza.

2. Discussion: Agency Requests Process
Updates to the Agency Request Letter were provided to the Committee. The Council will be holding a workshop on Thursday, January 10 to discuss the upcoming budget. We hope to be able to provide the letter to them at that time and discuss the process.

3. Discussion: Capital Improvement Plan Process
We have provided the CIP Process paperwork to the Council in an email and will take any questions from them at the workshop mentioned above.

4. Open Forum

5. Adjourn

A handwritten signature in black ink, appearing to read "Michael J. Gray". The signature is written in a cursive, flowing style.

Michael Gray, Chair